

GAVILAN COLLEGE CURRICULUM MEETING

Monday, April 12, 2010

3:00 – 4:30 p.m., PB 14

MINUTES

In Attendance: M. Bumgarner, S. Carr, S. Dodd, B. Donovan, F. Lozano, E. Luna, J. Maringer, M. McKenna, K. Rose, A. Rosette, R. Sharboneau, C. Whitney, D. Young, D. Stone.

Guests: L. Flores, T. Newman, S. Sweeney.

- I. Call to Order
The meeting was called to order at 3:05 pm by Susan Dodd.
- II. Agenda Adjustments
None.
- III. Approval of Consent Agenda
 - A. Minutes of March 22, 2010
 - B. Textbook update:
BOT textbooks
CSIS textbooks
 - C. Modify a Course – Form C
JFT 207 First Responder (Course # correction)
MSC (R. Sharboneau/E. Luna). Vote: unanimous.
- IV. Curriculum
 - A. New Business
 1. MODIFICATION OF EXISTING COURSE – FORM C
 - a. JLE 140 Special Weapons & Tactics (SWAT)
General update-POST updates, technique changes, course legal updates; agencies require flexibility in hours and units. Repeatability is unlimited.
MSC (D. Young/E. Luna). Vote: unanimous.
 - b. BIO 13 Marine Biology
Updated by faculty member who will be teaching the class. Bonnie advised that the course description is close to being too long to enter in Banner. Dana is still working on the textbook readability - almost done.
MSC (J. Maringer/D. Young). Vote: unanimous.
 - c. CD 3 Child Growth and Development During the School Years
Updating course content to align with State guidelines. Update advisory to eligible for English 1A.
MSC (J. Maringer/A. Rosette). Vote: unanimous.
 - d. CD 4 Observing and Assessing Young Children
Update textbooks, content to align with State guidelines, and student learning outcomes. Update advisory to eligible for English 1A.
MSC (D. Young/E. Luna). Vote: unanimous.
 - e. CWE 192 General Work Experience
Revised to up to 4 units (same as Cooperative Work Experience CWE 190),

align with Title V- CWE regulation changes, change description. As written, the SLO's are individually determined for each student based on the workplace situation. The committee suggested that broader general learning outcomes be established for both CWE 190 and CWE 192, not specific to any student but to the course overall; the student would then establish individual outcomes. Benefits to the student from this type of work experience include: working in a job related to their major and getting credit, developing good work habits, being able to carry a 12 unit minimum course load for financial aid and insurance purposes.

MSC (M. Bumgarner/E. Luna). Vote: unanimous, contingent on updates/corrections to the SLO's by Sherrean Carr and Susan Sweeney, once reviewed and approved via email by the committee.

2. DISTANCE EDUCATION – FORM D

- a. CD 4 Observing and Assessing Young Children
Makes the course more accessible; there will be lots of out of class assignments.
MSC (E. Luna/D. Young). Vote: unanimous.

V. Information/Discussion

- A. [Community Education Classes for Summer 2010](#) – Terry Newman presented the list of classes for the committee to review.
- B. Degree Works – Rosa Sharboneau provided a demonstration of the new DegreeWorks program. Students will be able to access this through Self-Service Banner and use the program in several ways, including tracking their progress toward graduation with a particular degree or certificate; keeping track of their Ed Plan, and noting what classes are still needed for completion of their chosen path.
- C. SLO evaluation – Kathleen commented on the process that will need to be developed in order to evaluate the SLO's once we have been through a complete cycle. How will they be evaluated? Who will do the evaluation? Are the SLO's appropriately aligned with the course content? Who will spearhead revision of SLO's in each department? Is this a process that should be attached to the 4-year cycle of updating courses? Susan asked if we would need to include more information on Curriculum forms to note when SLO's were done and results of the assessments of the SLO's. Marlene described ongoing work to align SLO's for eight Child Development courses across the state.

VI. Adjournment

At 4:27 pm by consensus.

Distribution:

S. Au-Yeung, K. Bedell, M. Bumgarner, S. Carr, E. Crook, S. Dodd, B. Donovan, M. Giovannini (ASB Representative), R. Hannon, H. Jukl, F. Lopez, F. Lozano, E. Luna, M. Machado, J. Maringer, M. McKenna, J. Olivas, J. Pruitt, K. Rose, A. Rosette, C. Salvin, M. Sanidad, R. Sharboneau, D. Van Tassel, E. Venable, C. Whitney, D. Young, G. Cardinali, K. Day, M. Cortes, T. Newman, O. Magana, A. Oropeza, C. Starr, D. Stone